

Berryessa Union School District  
1376 Piedmont Road, San Jose, California 95132

**AFFIRMATIVE ACTION INFORMATION**  
(To be included in "Notice to Contractors")

Contractors and subcontractors will be required to comply with all procedures set forth in the policies of the Board of Trustees of the Berryessa Union School District regarding affirmative action in employment, and will be subject to all liquidated damages provided for therein in the event of violation. The "AFFIRMATIVE ACTION PROGRAM FOR MINORITY EMPLOYMENT," "COMPLIANCE REPORT" and "EMPLOYEE REPORT" forms are provided with the specifications and shall be considered a part of any contract made pursuant thereto.

Each bidder shall complete an "AFFIRMATIVE ACTION PROGRAM COMPLIANCE REPORT" form for the Minority Employment Program (MEP) and the "EMPLOYEE REPORT" forms (one for racial makeup of the company and one for the estimated racial makeup for this specific project). general contractors shall be prequalified prior to bid opening and their MEP's shall be delivered to the office of the Superintendent or designee one week prior, at or before 5:00 p.m. on:

Day: \_\_\_\_\_ Date: \_\_\_\_\_, 19\_\_\_\_

Subcontractors for the low qualified bidder shall be required to submit MEP'S within five (5) working days after the bid award and all subcontractors must be qualified prior to the signing of the contract.

BY ORDER of the Board of Trustees of the Berryessa Union School District.

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Executive Secretary, Board of Trustees  
Berryessa Union School District

July 15, 1997